Significant changes proposed for the BSB Training Package v7.0

PwC's Skills for Australia is reviewing and updating the BSB Business Services Training Package to address product gaps within job roles, deliver stronger core transferable skills and closely align training to actual job roles.

HAVE YOU NOTICED?

The Certificate I in Business is being retired.

INTRODUCING WORKPLACE SKILLS

The current Certificate I and three Certificate II qualifications will be amalgamated into the new Certificate II in Workplace Skills qualification. New packaging rules and elective groups will apply.

WHAT'S MISSING?

Business Administration qualifications! Seven Certificate III qualifications, including Business Administration, will be rolled into one Certificate III in Business qualification, which will include four specialisation streams – Customer Engagement, Administration, Medical Administration and Records and Information Management.

DID YOU KNOW...

ASQA's qualification of concern, the Diploma of Business has also been amended. Seven existing Diploma of Business qualifications have been rolled into one Diploma qualification with eight specialisations.

WHAT'S NEW...?

Two new skill sets have been developed to address the needs of the learner cohort for whom BSB20120 Certificate II in Workplace Skills may not be appropriate, and as an entry pathway into BSB Training Package qualifications.

ARE YOU AWARE...?

These changes to the BSB Training Package will most likely require RTOs to reregister with ASQA to include these new qualifications to your scope of registration.

BY THE NUMBERS:

- Total of 32 qualifications and 283 units of competency have been updated
- 20 new units of competency and 28 new skill sets have been developed
- 7 qualifications have been deleted

PROJECT TIMELINE

The public validation period ended on 6 March 2020. The Case for Endorsement will be presented to the BSB Industry Reference Council for approval, with a proposed submission to AISC at their August meeting. It is anticipated that the BSB Business Services Training Package 7.0 will be released on training.gov.au in October 2020

TRANSITION PERIOD

The BSB Industry Reference Committee has asked Skills for Australia to apply for an 18-month transition period to assist with the implementation of training package changes.

HOW IS ASPIRE RESPONDING?

We are developing new Business Services resources to meet these proposed changes. For more information, contact us.

aspire
learning resources

Code	Title	Cert II in Workplace Skills	Cert III in Business	Cert IV in Business	Cert IV in L&M	Dip of Business	Dip of L&M	Adv Dip of Business	Adv Dip of L&M
BSBCMM211	Apply communication skills	C							
BSBCMM511	Communicate with influence						C	E (Group B)	E
BSBCRT201	Develop and apply thinking and problem solving skills	E (Group A)							
BSBCRT311	Apply critical thinking skills in a team environment		C						
BSBCRT411	Apply critical thinking to work practices			C	E (Group A)				
BSBCRT412	Articulate, present and debate ideas		E (Group C)	E (Group B)	E (Group B)	E (Group C)			
BSBCRT511	Develop critical thinking in others					C	C	E (Group B)	E
BSBCRT601	Apply critical thinking for complex problem solving					E (Group C)		C	C
BSBFIN501	Manage budgets and financial plans					C	E	E (Group B)	
BSBFIN601	Manage organisational finances					E (Group A)		C	
BSBHRM614	Contribute to strategic workforce planning							E (Group A)	E
BSBLDR301	Support effective workplace relationships		E (Group C)						
BSBLDR411	Demonstrate leadership in the workplace			E (Group B)	C				
BSBLDR413	Lead effective workplace relationships				C				
BSBLDR522	Manage people performance					E (Group B)	E		
BSBLDR523	Lead and manage effective workplace relationships					E (Group B)	C		
BSBLDR601	Lead and manage organisational change					E (Group C)		E (Group A)	C
BSBLDR602	Provide leadership across the organisation							E (Group B)	C
BSBOPS201	Work effectively in business environments	C							
BSBOPS203	Deliver a service to customers	E (Group C)							
BSBOPS304	Deliver and monitor a service to customers		E (Group D)						
BSBOPS401	Coordinate business resources			E (Group C)	E (Group B)				
BSBOPS402	Coordinate business operational plans			E (Group D)	C				

Code	Title	Cert II in Workplace Skills	Cert III in Business	Cert IV in Business	Cert IV in L&M	Dip of Business	Dip of L&M	Adv Dip of Business	Adv Dip of L&M
BSBOPS405	Organise business meetings			E (Group C)	E (Group B)				
BSBOPS501	Manage business resources					C	E		
BSBOPS502	Manage business operational plans					E (Group A)	C		
BSBOPS504	Manage business risk					E (Group A)	E	E (Group B)	
BSBOPS505	Manage organisational customer service					E (Group E)	E	E (Group B)	
BSBOPS601	Develop and implement business plans					E (Group A)		C	C
BSBPEF201	Support personal wellbeing in the workplace	E (Group A)	C						
BSBPEF202	Plan and apply time management	C							
BSBPEF301	Organise personal work priorities		E (Group B)						
BSBPEF302	Develop self-awareness	E (Group A)	E (Group C)						
BSBPEF401	Manage personal health and wellbeing			E (Group A)	E (Group B)	E (Group C)			
BSBPEF402	Develop personal work priorities			E (Group A)	E (Group A)				
BSBPEF501	Manage personal and professional development			E (Group B)		E (Group B)	E	E (Group B)	E
BSBPEF502	Develop and use emotional intelligence			E (Group A)	E (Group B)	E (Group C)	C		
BSBPMG430	Undertake project work		E (Group B)	E (Group C)	E (Group B)	E (Group A)			
BSBSTR301	Contribute to continuous improvement		E (Group B)						
BSBSTR401	Promote innovation in team environments			E (Group B)	E (Group A)				
BSBSTR601	Manage innovation and continuous improvement					E (Group C)		E (Group A)	C
BSBSTR602	Develop organisational strategies							E (Group A)	E
BSBSUS211	Participate in sustainable work practices	C	C						
BSBSUS411	Implement and monitor environmentally sustainable work practices			E (Group E)	E (Group B)				
BSBSUS511	Develop workplace policies and procedures for sustainability			E (Group E)		C	E	E (Group B)	
BSBSUS601	Lead corporate social responsibility					E (Group A)		C	E

Code	Title	Cert II in Workplace Skills	Cert III in Business	Cert IV in Business	Cert IV in L&M	Dip of Business	Dip of L&M	Adv Dip of Business	Adv Dip of L&M
BSBTEC201	Use business software applications	E (Group B)							
BSBTEC202	Use digital technologies to communicate in a work environment	E (Group B)	E (Group A)						
BSBTEC301	Design and produce business documents		E (Group A)						
BSBTEC302	Design and produce spreadsheets		E (Group A)						
BSBTEC404	Use digital technologies to collaborate in a work environment		E (Group A)	C		E (Group F)			
BSBTEC601	Review organisational digital strategy					E (Group F)		C	E
BSBTWK301	Use inclusive work practices		C						
BSBTWK401	Build and maintain business relationships			C	E (Group A)	E (Group E)			
BSBTWK502	Manage team effectiveness					E (Group B)	C		
BSBWHS211	Contribute to the health and safety of self and others	C							
BSBWHS311	Assist with maintaining workplace safety		C						
BSBWHS411	Implement and monitor WHS policies, procedures and programs			C	E (Group A)				
BSBWRT311	Write simple documents		E (Group A)						
BSBWRT411	Write complex documents			C					
BSBXCM301	Engage in workplace communication		C						
BSBXCM401	Apply communication strategies in the workplace			C	C				
BSBXCM501	Lead communication in the workplace					C	E	E (Group B)	E
BSBXCS402	Promote workplace cyber security awareness and practices			E (Group G)		E (Group F)			
BSBXDB301	Respond to the service needs of customers and clients with disability		E (Group D)						
BSBXDB501	Support staff members with disability in the workplace			E (Group B)		E (Group B)	E	E (Group A)	
BSBXTW301	Work in a team		E (Group C)						
BSBXTW401	Lead and facilitate a team			E (Group B)	C				

Note: Qualification, codes, units of competency and titles will be confirmed upon endorsement of the new qualification. All information was correct at the time of printing.

Contact your Account Manager for more information

W: aspirelr.com.au ***P: 03 9820 1300*** ***E: sales@aspirelr.com.au***

@aspirelr ***Purchasing our resources helps fund the Aspire Foundation***

aspire learning resources